



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE



April 17, 2024

**Ventura County Government Center
Hall of Justice, Pacific Conference Room
800 South Victoria Avenue
Ventura, CA 93009**

MINUTES

COMMITTEE MEMBERS

Supervisor Janice Parvin.....Board of Supervisors, District 4
Sue Horgan.....Treasurer-Tax Collector
Jeffery Burgh.....Auditor-Controller
Misty Key.....Deputy Superintendent of Fiscal & Administrative Services,
Ventura County Office of Education
Henry Solis.....Retired, VCERA Chief Financial Officer (ABSENT)

STAFF

Marilou Tan.....Assistant Treasurer-Tax Collector
Brenda Sanchez.....Treasury Manager
John Powers.....Senior Accounting Technician
Casey Beighley.....Administrative Officer
John Sampang.....Administrative Assistant

GUESTS

Robert Bravo.....Deputy Executive Officer, CEO's Office
Carlos Oblites.....Chandler Asset Management

AGENDA ITEM 1 & 2

Call To Order & Roll Call.

At 12:58 P.M., Supervisor Parvin called the meeting of the Treasury Oversight Committee ("TOC") Ventura to order. TTC Sue Horgan introduced the TOC Committee Members, the Investment Work Group and Staff, special guests CEO Analyst Robert Bravo, and TTC Consultant, Chandler Asset Management Staff Carlos Oblites. Attendance was taken and a quorum of 4 TOC members was confirmed.

AGENDA ITEM 3

Agenda Review.

The Committee reviewed the agenda. No revisions were proposed to the agenda.

AGENDA ITEM 4**Approval of Meeting Minutes for November 1, 2023.**

Mrs. Horgan asked if any revisions were needed for the November 1, 2023 TOC Meeting minutes. No revisions were proposed. Mrs. Horgan requested approval of the minutes as presented.

Motion: Approve the Meeting Minutes for November 1, 2023

Moved by Ms. Key, seconded by Supervisor Parvin

Vote: Motion carried 4-0

AGENDA ITEM 5**Approve the Recommendation to the Board of Supervisors to Renew the Delegation of Authority to the Treasurer-Tax Collector to Invest, Effective July 1, 2024 through July 1, 2025.**

Mrs. Horgan explained that the annual recommendation to the Board of Supervisors to renew this Delegation of Authority is one of the most important actions the committee performs. It is the recommendation to the Board of Supervisors to allow the Treasurer-Tax Collector to continue to invest. Mrs. Horgan is proud of the Investment Work Group and their work.

Motion: Approve the Recommendation to the Board of Supervisors to Renew the Delegation of Authority to the Treasurer-Tax Collector to Invest, Effective July 1, 2024 through July 1, 2025.

Moved by Ms. Key, seconded by Mr. Burgh

Vote: Motion carried 4-0

AGENDA ITEM 6**Receive and File the Brown Armstrong Independent Auditor's Report dated December 22, 2023.**

Mrs. Horgan reviewed the Brown Armstrong Independent Auditor's Report dated December 22, 2023, confirming that the Treasury is in good condition and in compliance.

Motion: Receive and File the Brown Armstrong Independent Auditor's Report dated December 22, 2023.

Moved by Mr. Burgh, seconded by Ms. Key

Vote: Motion carried 4-0

AGENDA ITEM 7**Receive and File the Standard & Poor's RatingsDirect letter affirming the Ventura County Treasury Portfolio AAaf/S1+ rating, dated November 29, 2023.**

Mrs. Horgan reviewed the Standard & Poor's RatingsDirect letter dated November 29, 2023 and was proud to share that the investment pool continues to maintain its highest rating. Mrs. Horgan explained that after undergoing Standard & Poor's intensive review, it

is reaffirmed that the investment pool is safe, solid, and well managed. Mrs. Horgan asked if there were any questions. There were none.

Motion: Receive and File the Standard & Poor's RatingsDirect letter affirming the Ventura County Treasury Portfolio AAf/S1+ rating, dated November 29, 2023.

Moved by Supervisor Parvin, seconded by Mr. Burgh

Vote: Motion carried 4-0

AGENDA ITEM 8

Receive and File the February 29, 2024 Investment Report Presentation, approved by the Ventura County Board of Supervisors on April 9, 2024.

Mrs. Horgan reviewed the February 29, 2024 Investment Report Presentation with the TOC and reported that the Treasury portfolio has an average daily balance of \$4.53 billion, with a high point of \$5 billion in April. Mrs. Horgan explained \$5 billion was merely a high point, not an average, and that the portfolio will continue this trend alongside tax collection cycles. The focus of the investment strategy is on risk management, investing in high quality securities, and diversifying the portfolio.

Motion: Receive and File the February 29, 2024 Investment Report Presentation, approved by the Ventura County Board of Supervisors on April 9, 2024.

Moved by Mr. Burgh, seconded by Ms. Key

Vote: Motion carried 4-0

AGENDA ITEM 9

Receive and File a Report of the Authorized Issuers List, dated April 2024.

Mrs. Horgan reviewed the Report of the Authorized Issuers List dated April 2024 and stated the portfolio is managed conservatively.

Motion: Receive and File a Report of the Authorized Issuers List, dated April 2024.

Moved by Supervisor Parvin, seconded by Ms. Key

Vote: Motion carried 4-0

AGENDA ITEM 10

Receive and File the March 31, 2024 Receipts and Disbursements Report.

Mrs. Horgan reviewed the March 31, 2024 Receipts and Disbursements Report and pointed out that more than \$13 billion flows through the Treasury annually. The Treasury is, effectively, the County's bank.

Motion: Receive and File the March, 31, 2024 Receipts and Disbursements Report.

Moved by Ms. Key, seconded by Mr. Burgh

Vote: Motion carried 4-0

AGENDA ITEM 11

Review and Discuss the Proposed Modifications to the Statement of Investment Policy. Recommend to the Ventura County Board of Supervisors the Approval of these Statement of Investment Policy changes, scheduled for the May 21, 2024 Board of Supervisors' Meeting.

Assistant Treasurer-Tax Collector Marilou Tan presented proposed modifications to the Statement of Investment Policy to the TOC. Ms. Tan explained that a good Statement of Investment Policy serves as a guide to achieve three objectives of investing in public funds: the safety of the principal, liquidity to meet cash flow needs, and earning a return. The proposed modifications aim to incorporate the recent changes to the California Government Code, enhance the clarity and readability of the Policy, and aid the County in preparing for the Association of Public Treasurers of the United States and Canada (APT US&C) Investment Policy Certification Program. The modifications are as follows:

- Senate Bill (SB) 1489, which took effect January 1, 2023, defines an investment's remaining term or maturity as measured from the date of trade settlement to the final maturity date of the security, and prohibits securities with forward settlement dates that exceed 45 days. SB 1489 was included in the Policy's prohibited transactions section.
- Including language that provides clarity, stating that restrictions of concentration limits and credit ratings are to be applied at the time of purchase of investments.
- Increasing concentration limits for investments in U.S. agencies, medium-term notes, and local government investment pools to build a well-diversified portfolio and manage market risk.
- Updating credit requirements for commercial paper to align with Code 53601 (h). This allows for a minimum rating in the highest short-term letter and numerical rating by at least one National Recognized Statistical Rating Organization (NRSRO) and a minimum rating category "A" or its equivalent by one NRSRO. The current Policy requires ratings from all three NRSROs. This change also affects commercial paper, medium-term notes, municipal notes, negotiable certificates of deposits, and supranationals.
- Further clarification on pool operations and reporting.

Motion: Review and Discuss the Proposed Modifications to the Statement of Investment Policy. Recommend to the Ventura County Board of Supervisors the Approval of these Statement of Investment Policy changes, scheduled for the May 21, 2024 Board of Supervisors' Meeting.

Moved by Ms. Key, seconded by Supervisor Parvin

Vote: Motion carried 4-0

AGENDA ITEM 12

Review & File Chandler Asset Management Economic Update.

Mrs. Horgan introduced Mr. Carlos Oblites from Chandler Asset Management. Chandler Asset Management was hired as the Treasury's investment advisors. They specialize primarily in public sector investment pools, and they meet with the Investment Work Group at least twice a month to discuss strategy, the economy, and special projects. Mr. Oblites provided an informative update on the current economy and how it affects the investment pool.

Motion: Review and File Chandler Asset Management Economic Update
Moved by Ms. Key, seconded by Mr. Burgh
Vote: Motion carried 4-0

AGENDA ITEM 13

Committee Members' and Staff Comments.

Mrs. Horgan announced that the Treasurer-Tax Collector's office completed its heavy collection period and stated almost \$2 billion has been collected. Mrs. Horgan highlighted that tax dollars paid online continue to increase due to its ease and accessibility for taxpayers.

The Committee had no further comments nor questions to address.

AGENDA ITEM 14

Public Comment.

Mr. Robert Bravo, Deputy Executive Officer from the County Executive Office, expressed gratitude for the information presented at the TOC meeting.

AGENDA ITEM 15

Adjournment.

With no further Items to discuss, the meeting was adjourned at 2:08 P.M.

NEXT TREASURY OVERSIGHT COMMITTEE MEETING

The next Treasury Oversight Committee Meeting is scheduled for Wednesday, November 6, 2024 at 1:00 P.M., Pacific Conference Room, Hall of Justice – Cafeteria, Ventura, CA 93009.

By: _____



John Sampang
Administrative Assistant
Treasurer-Tax Collector
County of Ventura