



TREASURER-TAX COLLECTOR VENTURA COUNTY

SUE HORGAN
TREASURER
TAX COLLECTOR

Marilou Tan
Assistant Treasurer-Tax Collector

TRANSIENT OCCUPANCY TAX – REFUND CLAIM FORM

Article 7 Refund - Sec. 11271 – FILING OF CLAIM - Whenever the amount of any tax, interest, or penalty has been overpaid or paid more than once or has been erroneously or illegally collected or received by the County under this Division, the operator so paying may have such amount applied to subsequent taxes due or it may be refunded as provided in this Article if, within three years after the date of payment, the operator files with the tax collector in writing a claim therefore. In such claim the operator shall state, under penalty of perjury, the specific grounds and specific facts upon which the claim is founded. The claims shall be on forms furnished by the tax collector.

1. Claimant Information

Claimant: _____

DBA: _____ Business Account # _____

Street Address: _____

Mailing Address: _____

Telephone: (____) _____ E-mail: _____

2. Basis of Claim

Reason(s) for refund (Attach additional sheets as necessary): _____

Period(s) covered: _____

Supporting documents and proof of payment enclosed Yes Initials: _____



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3. Refund Amount and Payment Information

Amount of refund requested: \$ _____

Make refund check payable to: _____

4. Signature of Claimant

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION IN THIS CLAIM IS TRUE AND CORRECT.

Signature: _____ Date: _____

Print Name: _____ Title: _____

This form is to be signed, dated, and returned with supporting documents and proof of payment for which refund is claimed to:

**VENTURA COUNTY TREASURER-TAX COLLECTOR
800 SOUTH VICTORIA AVENUE
VENTURA, CA 93009-1290**

TTC USE ONLY

Approved for Credit/Refund: _____

Approved by: _____

Date: _____